

**MINUTES**  
**FRIENDS OF THE DONALD W. REYNOLDS COMMUNITY CENTER AND LIBRARY**

**February 21, 2017**

The Friends of the Donald W. Reynolds Community Center and Library (FOL) met at 5:30 p.m., February 21, 2017, in the Conference Room of the public library.

**Members Present:** Kathleen Burnette, Juliet Cathey, Joy Cornelison, Glenda Haddock, Fred Hallman, Marilyn Hallman, Jane Hicks, Karen Jacob, Wanda Johnson, Brenda Monroe, Carolyn Mabry, Angie Mullen, Betty Rose, Marilyn Smith, Pat South, Linda Spencer, Pat Tonubbee, Robbee Tonubbee, Reba Titsworth, Marilyn Williams, and Sandy Wright.

- I. President Brenda Monroe called the meeting to order at 5:30 p.m.
- II. Minutes from the November 15, 2016, meeting were read. Juliet Cathey made a motion to accept the minutes, and Wanda Johnson seconded the motion. All members agreed, and the motion was passed.
- III. Reba Titsworth presented the treasurer's report. Wanda Johnson made a motion to accept the treasurer's report, and Angie Mullen seconded the motion. All members agreed, and the motion was passed.
- IV. Robbee Tonubbee presented a Donald W. Reynolds Community Center & Library report. She shared the following information:
  - 1) Circulation is increasing.
  - 2) A daily average of 30 to 35 tax returns has been completed by the AARP ladies. This assistance began February 2, 2017, and will continue through April 15, 2017. Providing a place for the AARP ladies to help with tax returns assists the library with services offered to the public. Café sales have increased. The number of people getting library cards has increased. Donations of food items, coats, hats, blankets have increased.
  - 3) A college senior, Addie Patterson, has been employed to work Saturdays. Addie will also help with the summer reading program. Addie will leave September, 2017, for graduate school located in Durham, England.
  - 4) Carla Dalton is the night time supervisor, Monday through Thursday.

II. Old Business -

- 1) Brenda Monroe wanted to thank everyone who helped with the Holiday Craft Show. The revenue generated from this event was \$3,976.50.
- 2) Angie Mullen reported that the Murder Mystery Dinner Theater was a success. All 120 tickets were sold. After expenses, \$4,058.27 was generated from this event. Angie will continue to add salt and pepper shakers, etc. throughout the year to help with next year's Murder Mystery Dinner Theater. The FOL own the table cloths, and the FOL have been renting the table cloths to other groups. The revenue produced from rental fees has paid for the table cloths.
- 3) Tote bags that were purchased during the fall need to be sold. They are \$3.00 each.
- 4) "Trivia Night" is March 31, 2017. Funds raised from this event support the Raising the Reading Program. At this time, there are 7 teams signed up for the event. Robbee Tonubbee asked to use 8 of the tote bags for "give aways" at this event. She also asked the members of the FOL to donate \$20.00 gift cards to give away during this event. After some discussion, Juliet Cathey made a motion that if there were not enough gift cards donated by March 15, 2017, that the FOL spend up to \$200.00 on gift cards for this event, and the motion was seconded by Sandy Wright. All members agreed, and the motion was passed.

III. New Business -

- 1) Slate of Officers for 2017-2018 – Juliet Cathey requested volunteers to serve on a nominating committee who would present a slate of officers at the May meeting. Sandy Wright, Linda Spencer, and Juliet Cathey agreed to serve on this committee. Joy Cornelison will be at the meeting to take notes. Juliet also shared that members at the May meeting would have an opportunity to make nominations from the floor.
- 2) Jeremy Todd in charge of the summer reading program was absent. Robbee Tonubbee reported that the theme for the summer reading program will be "**Build a Better World**". After some discussion, Carolyn Mabry made a motion that the FOL provide \$1,500.00 for the summer reading program, and Wanda Johnson seconded the motion. All members agreed, and the motion was passed.

Robbee also shared that volunteers were needed to help with the summer reading program. A Dollar General Grant will provide for funds for one teenager to help Jeremy Todd and Addie Patterson. Lunch will be served to the summer reading participants under the age of 18 from 10:00 a.m. to 1:00 p.m. Snacks will be served to the summer reading participants under the age of 18 from 1:00 p.m. to 3:00 p.m. The summer reading program will be on Tuesdays and Thursdays, June 6, 2017, through July 27, 2017, with the celebration day on Friday, July 28, 2017.

- 3) Dates for the annual book sale, holiday craft sale, and dinner theater were stated as the following:
  - a. Book sale - October 5, 6, & 7, 2017
  - b. Holiday craft sale – November 30 & December 1 & 2, 2017
  - c. Dinner theater – February 10, 2018

- 4) Carolyn Mabry verified that there was a peep hole at the back door. Carolyn also asked for a step stool and trash can to be placed in the FOL room. After some discussion, Angie Mullen made the motion for Carolyn to spend up to \$75.00 to purchase a step stool and trash can, and Juliet Cathey seconded the motion. All members agreed, and the motion was passed.

Carolyn also asked if there was a member who would like to chair the committee on organizing books for the annual book sale. There was no response. Carolyn added that she had found a co-chair, Pam Carey, to help her. Carolyn will be training Pam Carey on the first Tuesday of each month.

- 5) Robbee Tonubbee shared that the library's adult and children encyclopedias were outdated. Robbee asked the FOL to purchase an adult set of 2017 World Book, Library Edition, encyclopedias for \$999.00 and a set of children Discovery Encyclopedia, Library Edition, set for \$399.00. After some discussion, Wanda Johnson made a motion that the FOL purchase these sets of encyclopedias, and Angie Mullen seconded the motion. All members agreed, and the motion was passed.

- 6) Robbee shared that Jenny Sanchez and Gaius Sanchez held a Miniature Masters Art Show in January 2017 to raise money for the homeless. Revenue generated from this show was \$2,000.00. This money is to purchase ceramic heaters to be installed on the east and west end of the covered walkways of the library. Structural changes to the building will be required. The city manager supports the installation of the heaters, but the heaters will benefit patrons waiting for rides or patrons using the internet service after library hours. The heaters will be wired into the library, and they will be turned on and off internally. The heaters will be used when the weather is below 40 degrees. Jenny Sanchez and Gaius Sanchez would like to sponsor a Miniature Masters Art Show annually. The money generated needs to go to an organization who can oversee projects. Robbee asked if the FOL would adopt the program. After some discussion, Pat Tonubbee made the motion that the FOL adopt the program, and Marilyn Smith seconded the motion. All members agreed, and the motion was passed. Fred Hallman agreed to oversee the heater installation.

7) Reba Titsworth asked the FOL to purchase the books, Trials and Tribulations – Law and disorder in Indian Territory and nearby states, Volume 1 (July 4, 1891 – June 30, 1892) and Volume 2 (July 7, 1892 – June 29, 1893). The cost of the two books is \$40.00. After some discussion, Jane Hicks made the motion that the FOL purchase the two books, and Angie Mullen seconded the motion. All members agreed, and the motion was passed.

VII. Reba Titsworth made the motion that the meeting be adjourned, and Juliet Cathey seconded the motion. All members agreed, and the meeting was adjourned at 6:58 p.m.