

**MINUTES**  
**FRIENDS OF THE DONALD W. REYNOLDS COMMUNITY CENTER AND LIBRARY**

**September 5, 2017**

The Friends of the Donald W. Reynolds Community Center and Library (FOL) met at 5:30 p.m., September 5, 2017, in the Break Room of the public library.

**Members Present:** *Barbee Barber, Juliet Cathey, Joy Cornelison, Terri Gilbert, Jessica Heath, Jane Hicks, Carolyn Mabry, Brenda Monroe, Phyllis Rustin, Alexa Smith-Osborne, Robbee Tonubbee, Ann Thompson, and Sandy Wright.*

President Brenda Monroe called the meeting to order at 5:30 p.m.

Minutes from the August 15, 2017, meeting were read. Jane Hicks made a motion to accept the minutes, and Alexa Smith-Osborne seconded the motion. All members agreed, and the motion was passed.

Robbee Tonubbee stated the treasurer's report was up-to-date with no new items since the last meeting on August 15, 2017. Robbee shared the next treasurer's report would include a deposit for HiSET Test Administration **and** a purchase for Raising a Reader books.

**Book Sale**

1. Set-up, shelving, and tearing down for the book sale were discussed. Carolyn Mabry shared that volunteers are needed at 9:00 a.m. every Monday before the book sale to organize books.
2. Carolyn Mabry also stated that on Tuesday afternoon, October 3, 2017, prior to the book sale that she would need volunteers to help with setting up tables and attaching signs. This will allow the volunteers to begin shelving books at 9:00 a.m. on Wednesday, October 4, 2017. Carolyn Mabry shared that there would be men available to help with the set-up. Carolyn also requested assistance from Robert, a library employee, with the set-up.

Carolyn Mabry also stated that tearing down of the book sale would begin at 9:00 a.m. on Monday, October 9, 2017. Books that do not sell will be distributed to nursing homes, assisted living homes, veteran hospitals, and the Kansas Union Rescue Mission Group.

A table will be designated for the sale of quilt tickets and library bags at the book sale. Sandy Wright agreed to make signs for this table.

Jane Hicks circulated a sign-up sheet for volunteers to assist with the book sale.

Carolyn Mabry circulated a sign-up sheet for members to indicate if they would like a yard sign that would advertise the annual book sale.

Advertisement information for the book sale will be sent to the local radio stations and newspapers.

Brenda Monroe announced that there was an area in the lobby at the First United Bank where an advertisement for the book sale could be displayed. Carolyn Mabry volunteered to find books for the display, and Robbee Tonubbee volunteered Angie Mullen to assist Brenda with the display. This space will be available for the book sale advertisement September 25, 2017, through October 6, 2017.

**Other Business**

1. Robbee Tonubbee requested \$20.00 gift cards or cash for the fall trivia night which is Friday, September 29, 2017.
2. Robbee Tonubbee shared that the Parent Student Organization would not be having the “Breakfast with Santa” fund raiser this year at Northwest Heights Elementary School; however, this event has been very successful. After some discussion, Sandy Wright made the motion the FOL have “Breakfast with Santa” on Saturday, December 16, 2017, at the Donald W. Reynolds Community Center and Library, and Alexa Smith-Osborne seconded the motion. All members agreed, and the motion was passed.

**Adjournment**

Juliet Cathey made the motion that the meeting be adjourned, and Alexa Smith-Osborne seconded the motion. The meeting was adjourned at 6:03 p.m.