

Donald W Reynolds Community Center & Library

August 2020

Library is open w/limited access, services, & hours

Statistical Report

Attendance monthly total -----	<i>only 8 computers open & up to 30 in library to check out</i> -----	3,263
Attendance daily average -----		125
Circulation monthly (physical units)-----		4,037
Circulation average daily -----		155
Computer usage total -----		412
Computer users average daily-----	<i>only allowed 60 min max sessions</i> -----	15
Computer usage average time-----		30 min
Computer guest passes-----		
Computer guest passes average daily-----		
New Library card holders-----		113
Materials donated -----		1809
		(27 put in collection)

Interesting Statistics

Attendance: We have one entrance open, the west one, and are only allowing a limited amount of people in the library during the day. We have modified our hours to M-FR 9:00am to 6:00pm and SA 10:00am to 2:00pm. There are 8 computers open still and we've not had anyone who needed to wait to use a computer. The community center saw four events in July with one paying rental of the theater. The rooms inside the library, sans the conference room, are now open to the public. Patrons must check in at the west desk to gain entrance into the library and all the tables and chairs are available for patrons who need to work on laptops or use the wifi. Areas are sanitized after use.

The statistics do not include the traffic at the drive thru window. Many are requesting copies, faxing, and scanning to email through the window as well as picking up request/hold items.

Revenue: \$2711.13 for August. There four payments for meeting rooms totaling \$450; \$365 in faxes and copies, \$340 in fines, 20 replacement cards for \$60, 7 out of county memberships for \$175, and about \$300 in lost items.

What's Happened

-The library had no programming August. The "Very Hungry Reader" food program for kids finished up on August 21st as school began on the 24th handing out about 350 meals in August.

- There were four paying events in the community center: AFLAC insurance mtg, graduation party, baby shower, and a Medicare informational meeting. There was foster parent training in August and that payment will come in September and be reflected on that report. There were also court ordered mediations, Census 2020 trainings, blood drives, a Heritage Quilters meeting, Durant Soccer Club sign ups,

What's Coming Up

- The Program Director and Program Assistant (Children's Librarian) will work on "take away" bags to begin in September to help supplement due to the suspension of in person programming for kids after school, beginning on September 8th.

The scale will be smaller, 40-50 bags per week, and will focus on two groups: school aged children and preschool children. There will also be a teen program that will focus on helping coordinate volunteer opportunities for the teens in the community. Projects like "Blankets for Shelter Pets" will help keep the teens engaged with their community while performing outreach in a time where they cannot volunteer in person. This program will be supported by the Friends of the Library & local businesses.

- The FOL's annual book sale has been cancelled for this year. They hope to be back with this event in 2021. We will decide in October as to whether or not their Holiday Craft Show will happen in early December.

-The library applied to be a Kids' Café site this fall. These meals and snacks are provided by the Oklahoma Food Bank program and are a part of the library's "Very Hungry Reader" program. The meals are picked up in the drive thru and are available from 4:00-6:00pm weekdays.

Projects

- The library continued work on removing dead/diseased trees, shrubs, and bushes in August. There are several crepe myrtles, bushes and shrubs that have died out this year and were removed. The landscaper and city workers helped remove the items in July. After removal we will wait for 1-2 years before replanting based on the advice of SE's master gardener and the local OSU Extension Office rep. The outer areas around the building were also power washed by library staff. This is usually done 2-3 times per year. The public restrooms were also power washed.

-The library will begin work on wrapping the west covered entrance to cover flaking paint. The wrap will have books on it and be a vinyl wrap designed for the "elements." The same company is also making more COVID shields for the library circulation area, intake table, and drive thru window.

- The library collected bids on a new camera/security system for the library. There are not enough cameras to monitor the outside of the library, not one in the children's reading area, and the original cameras are not adequate. Bids were turned into city hall the end of August. Funding will come from the library's building & maintenance fund.

- The library is also working on installing large, commercial fans in the black box theater and circulation area to help with the increase of airflow. Quotes from 3 different businesses were gathered and turned in to city hall. We reached out to get quotes on tinting the upper windows in the circulation area to cut down on the heat as there are no vents in the circulation desk area. Neither local company was able to bid on the project as tinting from the inside would run the risk of damaging books and the circulation area and then tinting from outside is not feasible on a sloped roof.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

"Check it out at the Library" - weekly column with the Sunday edition of the Durant Daily Democrat.