

Donald W Reynolds Community Center & Library

July 2020

Library is open w/limited access, services, & hours

Statistical Report

Attendance monthly total -----	<i>only 8 computers open & up to 30 in library to check out</i> -----	2,918
Attendance daily average -----		116
Circulation monthly (physical units)-----		4,285
Circulation average daily -----		171
Computer usage total -----		422
Computer users average daily-----	<i>only allowed 60 min max sessions</i> -----	16
Computer usage average time-----		32 min
Computer guest passes-----		
Computer guest passes average daily-----		
New Library card holders-----		74
Materials donated -----		966
		(21 put in collection)

Interesting Statistics

Attendance: We have one entrance open, the west one, and are only allowing a limited amount of people in the library during the day. We have modified our hours to M-FR 9:00am to 6:00pm and SA 10:00am to 2:00pm. There are 8 computers open still and we've not had anyone who needed to wait to use a computer. The community center saw four events in July with one paying rental of the theater. The rooms inside the library, sans the conference room, are now open to the public. Patrons must check in at the west desk to gain entrance into the library and all the tables and chairs are available for patrons who need to work on laptops or use the wifi (that use is limited to an hr at a time and up to two times a day.) Areas are sanitized after use.

The statistics do not include the traffic at the drive thru window. Many are requesting copies, faxing, and scanning to email through the window as well as picking up request/hold items.

Revenue: \$1016.87 for July. There are NO payments for meeting rooms; \$450 in faxes and copies, \$200 in fines, 9 notary signatures for \$45, and about \$250 in lost items.

What's Happened

-The library had no programming in May and will not do any "in person" programming in June or July. SRP bags were handed out weekly, mainly on Mondays, with at least 100 per week. We gave out **339** bags in July with an average age of 7 years old. We will continue a small scale version of this program in the fall in lieu of in person programming for kids.

- There was one private event in the meeting rooms – a 50th wedding anniversary for a local couple, attendance <60. The library hosted a census training (which will continue into early August), a deposition and multiple mediations.

-The library saw its new janitor start on July 7th and he is a veteran and will be working 30 hours per week.

What's Coming Up

- The SRP continued to be “take away” and will consist of bags of crafts & activities tied to a weekly theme for July with the week of 7/20 being the last week. There were many community sponsors who donate funds and/or prizes for the kids (gift cards for snow cones from two vendors, coupons for Applebee’s and Freddy’s.) There is a banner on Main St. with a list of the vendors/sponsors for this summer’s SRP.
- The Program Director and Program Assistant (Children’s Librarian) will work on “take away” bags to begin in September to help supplement due to the suspension of in person programming for kids after school. The scale will be smaller, 40-50 bags per week, and will focus on two groups: school aged children and preschool children. There will also be a teen program that will focus on helping coordinate volunteer opportunities for the teens in the community. Projects like “Blankets for Shelter Pets” will help keep the teens engaged with their community while performing outreach in a time where they cannot volunteer in person. This program will be supported by the Friends of the Library & local businesses.
- The library handed out **319** meals to children and families in July for an average of 13 per day. These meals and snacks are provided by the Oklahoma Food Bank program and are a part of the library’s “Very Hungry Reader” program that is in its 3rd year. The meals are picked up in the drive thru and are available from 4:00-6:00pm.

Projects

- The library began work on removing dead/diseased trees, shrubs, and bushes in July. There are several crepe myrtles, bushes and shrubs that have died out this year and they will be removed. The landscaper and city workers helped remove the items in July. After removal we will wait for 1-2 years before replanting based on the advice of SE’s master gardener and the local OSU Extension Office rep.
- The library will begin work on wrapping the west covered entrance to cover flaking paint. The wrap will have books on it and be a vinyl wrap designed for the “elements.” We also added an extra trash can at the main, west, entrance to cut down on trash left at the picnic table and it has helped decrease the mess tremendously.
- The library will seek bids on a new camera/security system for the library. There are not enough cameras to monitor the outside of the library, not one in the children’s reading area, and the original cameras are not adequate. Bids will be collected in July/August. Funding will come from the library’s building & maintenance fund.
- The library is also working on installing large, commercial fans in the black box theater and circulation area to help with the increase of airflow. We will also reach out to get quotes on tinting the upper windows in the circ area to cut down on the heat and then look into grant opportunities to get the other, ground level windows tinted.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

“Check it out at the Library” - weekly column with the Sunday edition of the Durant Daily Democrat.