**Donald W Reynolds Community Center & Library
June 2020
Library is open w/limited access, services, & hours
Statistical Report**Attendance monthly total ----------------------------*only 8 computers open & up to 30 in library to check out*------2,777
Attendance daily average --------------------------------------------------------------------------------------------------------106
Circulation monthly (physical units)-------------------------------------------------------------------------------------------- 4,155
Circulation average daily ---------------------------------------------------------------------------------------------------------- 159
Computer usage total -------------------------------------------------------------------------------------------------------------505
Computer users average daily---------------------------------------------------*only allowed 60 min max sessions--------*-- 19
Computer usage average time------------------------------------------------------------------------------------------------- 33 min
Computer guest passes-------------------------------------------------------------------------------------------------------------------
Computer guest passes average daily--------------------------------------------------------------------------------------------------
New Library card holders---------------------------------------------------------*------------------------------------------*---------- 90
Materials donated ------------------------------------------------------------------------------------------------------------------ 1201
 ( 43 put in collection )

**Interesting Statistics**

**Attendance**: We have one entrance open, the west one, and are only allowing a limited amount of people in the library during the day. We have modified our hours to M-FR 9:00am to 6:00pm and SA 10:00am to 2:00pm. There are 8 computers open still and we’ve not had anyone who needed to wait to use a computer. The community center has been closed which includes the meeting rooms, café, lobby, large restrooms, and east entrance. The rooms inside the library, sans the conference room, are also closed to the public and locked with reopening in July, after the holiday. Patrons must check in at the west desk to gain entrance into the library and there are 4-6 chairs and 3 tables for patrons who need to work on laptops or use the wifi (that use is limited to an hr at a time and up to two times a day.)
The statistics do not include the traffic at the drive thru window. Many are requesting copies, faxing, and scanning to email through the window as well as picking up request/hold items.

**Revenue:** $2018.99 for June. There are two payments for meeting rooms, one in June and one in July, for $500; over $300 in faxes and copies; coin op was over $300 for about 6 weeks as the coin op machine wasn’t functioning in early to mid-May; and almost $300 in lost items.

 **What’s Happened**
-The library had no programming in May and will not do any “in person” programming in June or July. SRP bags were handed out weekly, mainly on Mondays, with at least 100 per week.
We gave out **532** bags in June with an average age of 7 years old.

- There were two events in the meeting rooms – a church held a dinner with less than 60 people & a local board used the smaller room for a meeting with less than 12 people.

-The library received applications in June and made an offer to an individual on 6/30, contingent on a clean background check and drug screening. This is a full time 30 hr/wk position that will hopefully start on 7/6.

**What’s Coming Up**-The SRP will continue to be “take away” and will consist of bags of crafts & activities tied to a weekly theme for July with the week of 7/20 being the last week. There were many community sponsors who donate funds and/or prizes for the kids (gift cards for snow cones from two vendors, coupons for Applebee’s and Freddy’s.) There is a banner on Main St. with a list of the vendors/sponsors for this summer’s SRP.

-The library handed out **225** meals to children and families in June. These meals and snacks are provided by the Oklahoma Food Bank program and are a part of the library’s “Very Hungry Reader” program that is in its 3rd year. The meals are picked up in the drive thru and are available from 4:00-6:00pm.

**Projects**

- The library will begin work on removing dead/diseased trees, shrubs, and bushes in July. There are several crepe myrtles, bushes and shrubs that have died out this year and they will be removed. After removal we will wait for 1-2 years before replanting based on the advice of SE’s master gardener and the local OSU Extension Office rep.

-The library will begin work on wrapping the west covered entrance to cover flaking paint. The wrap will have books on it and be a vinyl wrap designed for the “elements.”

- The library will bring in a consultant to help figure out the next step in the library’s reading park. A drainage study may need to be done and as well as an architectural plan to help lay out the park’s design in a manner where it can be phased in over 3-5 years. These plans will be deferred due to the COVID crisis but will be pursued when possible.

**Library Promotion
Library Website –** [**www.donaldwreynolds.okpls.org**](http://www.donaldwreynolds.okpls.org) **Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION
 http://www.facebook.com/home.php?#!/rlwpubliclibrary**
**“Check it out at the Library”** - weekly column with the Sunday edition of the Durant Daily Democrat.