

# Donald W Reynolds Community Center & Library

May 2020

Library is open w/limited access, services, & hours

## Statistical Report

Attendance monthly total -----	<i>only 4/8 computers open &amp; up to 20 in library to check out</i> ----	1,225
Attendance daily average -----		64
Circulation monthly (physical units)-----		2,923
Circulation average daily -----		153
Computer usage total -----		283
Computer users average daily-----	<i>only allowed 60 min max sessions</i> -----	15
Computer usage average time-----		32 min
Computer guest passes-----		255
Computer guest passes average daily-----		17
New Library card holders-----	<i>did not make new cards until 5/18</i> -----	26
Materials donated -----		750
		( 52 put in collection )

## Interesting Statistics

**Attendance:** We have one entrance open, the west one, and are only allowing a limited amount of people in the library during the day. We have modified our hours to M-FR 9:00am to 6:00pm and are adding Saturday hours, 10:00am to 2:00pm, in June. There were 4 computers open for the first two weeks of May and then we added 4 more for the last two weeks. There will be 8 computers open for June & July with the possibility of increasing those as needed but not to full capacity. The community center has been closed which includes the meeting rooms, café, lobby, large restrooms, and east entrance. The rooms inside the library, sans the conference room, are also closed to the public and locked with possibly reopening in July. Patrons must check in at the west desk to gain entrance into the library and there is no seating for leisure reading or “hanging out.” The statistics do not include the traffic at the drive thru window.

**Revenue:** \$2482.10 for the month with \$1775 coming from a meeting room rental earlier in the year. This means we took in over \$700 in May with limited services. Much of our revenue is from: 3 out of county memberships at \$25 ea, \$365 in copies, and \$125 in lost/damaged items.

## What's Happened

-The library had no programming in May and will not do any “in person” programming in June or July. Details about the Summer Reading Program are laid out below.

-The Fire Department held their recruit training in May and took their written exam in the library’s theater.

- The Program Director spent the month preparing the activities and crafts for the upcoming SRP.

-The library lost their janitor, Bre Underwood, over the Memorial Day weekend. Bre had been hospitalized mid-May and was suffering from some serious health issues relating to CHF. She passed away in her sleep. Bre had been with the library for over 1.5 years. The library staff and family donated \$600 to help with her cremation.

## What's Coming Up

-The SRP will be “take away” and will consist of bags of crafts & activities tied to a weekly theme for 8 weeks in June & July. The first 100 families will receive “basic bags” that will include basic craft supplies to complete the crafts over the summer. Each week’s bag will include coupons from local businesses such as Sonic, Freddy’s, Snowbyrds, and more.

“Imagine Your Story” is the fantasy-based theme for the Summer Reading Program.

-The library will start handing out daily “supper” meals for kids on June 1<sup>st</sup> with a goal of 15 meals per day M-FR. These meals and snacks are provided by the Oklahoma Food Bank program and are a part of the library’s “Very Hungry Reader” program that is in its 3<sup>rd</sup> year. The meals are picked up in the drive thru and are available from 4:00-6:00pm.

## Projects

- The library is finishing up switching all the restroom toilets to automatic flushing with the help of Mark from the city. Mark is an experienced plumber, saving the library over \$1000 in installation costs. The work should be finished in June.

-The library will work on finishing up some building projects, re-doing the west exterior covered walkway with a wrap which will cover up a poor paint job at installation (no base/primer coat was used.)

- The landscapers are taking out dead items, trimming trees, putting out river rock and mulch, and cleaning up storm debris. The city crews took down a couple of large limbs from the tree at the SW corner of the building in May. Given the amount of shrubbery that died in the wet spring, the grounds will be in a transition period for the next year or two getting rid of the old and deciding what to bring in that will tolerate Oklahoma’s crazy weather.

- The library will bring in a consultant to help figure out the next step in the library’s reading park. A drainage study may need to be done and as well as an architectural plan to help lay out the park’s design in a manner where it can be phased in over 3-5 years.

## Library Promotion

Library Website – [www.donaldwreynolds.okpls.org](http://www.donaldwreynolds.okpls.org)

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

“Check it out at the Library” - weekly column with the Sunday edition of the Durant Daily Democrat.