

Donald W Reynolds Community Center & Library

September 2020

Library is open w/limited access, services, & hours

Statistical Report

Attendance monthly total -----	<i>only 8 computers open & up to 30 in library to check out</i> -----	3,640
Attendance daily average -----		146
Circulation monthly (physical units)-----		4,162
Circulation average daily -----		166
Computer usage total -----		408
Computer users average daily-----	<i>only allowed 60 min max sessions</i> -----	16
Computer usage average time-----		30 min
Computer guest passes-----		
Computer guest passes average daily-----		
New Library card holders-----		98
Materials donated -----		885

(118 put in collection)

Interesting Statistics

Attendance: We have one entrance open, the west one, and are only allowing a limited amount of people in the library during the day. We have modified our hours to M-FR 9:00am to 6:00pm and SA 10:00am to 2:00pm. There are 8 computers open still and we've not had anyone who needed to wait to use a computer. The community center saw four events in September with one paying rental of the meeting room, a Webstaurant hiring event. The rooms inside the library are open to the public. Patrons must check in at the west desk to gain entrance into the library and all the tables and chairs are available for patrons who need to work on laptops or use the wifi. Areas are sanitized after use. The statistics do not include the traffic at the drive thru window. Many are requesting copies, faxing, and scanning to email through the window as well as picking up request/hold items.

Revenue: \$2114.55 for Sept. There were two payments for meeting rooms totaling \$375 (\$250 for the Webstaurant meeting and \$125 for a meeting on 10/2); \$300 in copies, \$200 in faxes, \$400 in fines, \$65 in notary charges, 6 out of county memberships for \$150, about \$163 in lost items, and almost \$400 from the coin op (copies & prints).

What's Happened

-The library began handing out the "take away" program bags after Labor Day. There were **111** bags given out to Early Childhood patrons (ages 2-4), **197** bags to School-Aged patrons (ages 5-12), and then **23** books given out to the teens for the book club this fall (ages 13+). This makes over **330** young patrons served in the month of September.

The "Very Hungry Reader" food program resumed evening meals (M-F from 4:00pm to 6:00pm) w/a total of **258** for September 14 – 30 (2.5 wks). This is an average of **20** meals per day.

- There was one paying event in the community center: a Webstaurant hiring event. There will be foster parent training in October and that payment will come in Nov/Dec and be reflected on that report. There were also court ordered mediations, literacy sessions 4-5 days per week, a Heritage Quilters meeting in the café area, a DHS Leadership meeting,

and a Southern Workforce Board meeting in the month. There were two events that cancelled due to COVID.

What's Coming Up

- The Program Director began the "take away" bags after Labor Day to help supplement due to the suspension of in person programming for kids after school. The scale is smaller, 60-70 bags per week, on two groups: school aged children and preschool children. There will also be a teen program that will focus on helping coordinate volunteer opportunities for the teens in the community as well as doing a book club. Projects like "Blankets for Shelter Pets" will help keep the teens engaged with their community while performing outreach in a time where they cannot volunteer in person. This program will be supported by the Friends of the Library & local businesses.
- The FOL's annual book sale has been cancelled for this year. They hope to be back with this event in 2021. We will decide in October as to whether or not their Holiday Craft Show will happen in early December. The Murder Mystery Dinner Theater may not happen in February as planning for it needs to happen in October through January. Local businesses usually donate for this program and this just won't be feasible for most businesses due to drops in revenue because of COVID.
- The library has been extended as an evening food site through 12/31/20. These meals and snacks are provided by the Oklahoma Food Bank program and are a part of the library's "Very Hungry Reader" program. The meals are picked up in the drive thru and are available from 4:00-6:00pm weekdays.

Projects

- The library will begin work on wrapping the west covered entrance to cover flaking paint. The wrap will have books on it and be a vinyl wrap designed for the "elements." The same company is also making more COVID shields for the library circulation area, intake table, and drive thru window.
- The library accepted the bid for new security cameras from Secure Oklahoma. Installation will be in early October. Funding will come from the library's building & maintenance fund.
- The library accepted the bid from Big A\$\$ Fans to install large, commercial fans in the black box theater to help with the increase of airflow. Installation will be in early October.
- The city will install new kiosks for bill payment and one will be inside the library, in the circulation area outside the computer lab entrance. This will be done in the next 1-2 months.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

"Check it out at the Library" - weekly column with the Sunday edition of the Durant Daily Democrat.